

#### **GDPR PRIVACY NOTICE**

### Who processes your information?

The Irish National Youth Ballet is the data controller of the personal information you provide to us. This means the company determines the purposes for which, and the way, any personal data relating to dancers and their families is to be processed. Katherine Lewis acts as a representative for the company regarding its data controller responsibilities; Katherine can be contacted on 087 2990418 or <a href="mailto:info@inybco.com">info@inybco.com</a>.

Her role is to oversee and monitor the company's data procedures, and to ensure they are compliant with the GDPR.

## Why do we collect and use your information?

The personal data of dancers and their families, ballet teachers and 'Friends' of INYB is collected and used for the following reasons:

- To inform dancers and their families of class and rehearsal schedules, theatre schedules and newsletters informing them of important notices.
- To have contact with families should an incident/illness occur.
- To keep ballet teachers up to date with the INYB performance dates.
- To keep ballet teachers informed on Masterclasses.
- To invite Friends to open rehearsals and performances.

### The data collected

The information the company collects and holds include the following:

- Dancers information names, postal and email addresses.
- Teachers email addresses
- Families information names, postal and email addresses.
- Relevant medical information

# How long is your data stored for?

In accordance with the GDPR, the company does not store personal data indefinitely: data is only stored for as long as is necessary to complete the task for which it was collected.

## Will my information be shared?

Irish National Youth Ballet will not share your personal information with any third parties unless the law allows us to do so.

# What are your rights?

You have the right to:

- Be informed about how Irish National Youth Ballet uses your personal data.
- Request access to the personal data Irish National youth Ballet holds.
- Request that your personal data is amended if it is inaccurate or incomplete.
- Request that your personal data is erased where there is no compelling reason for its continued processing.
- Request that the processing of your data is restricted.
- Object to your personal data being processed